SUPPORT THE LIBRARY BY APPLICATING FOR A PASSPORT BOOK, CARD OR BOTH  
Fees and Documentation are listed below:

APPLICATION:
Applications can be downloaded online at www.travel.state.gov (Dept. of State) or National Passport Center 1 (877) 487-2778 M-F. Forms are also available at the library. Use BLACK INK on Form.

PROOF OF CITIZENSHIP:
A Certified Birth Certificate with a raised seal and parents name on it, (Hospital cert. will not work) issued by a city, county or State OR a previous U.S. Passport or Citizenship by Naturalization. If born in Missouri, you may obtain a copy of your Birth Certificate from the Franklin County Dept. of Health at 414 E Main St in Union (636-583-7300).

PROOF OF IDENTITY:
Driver’s License, Military I.D., Government issued photo I.D., Naturalization Certificate, or Previous U.S. Passport.

PHOTO:
One color 2 X 2
Photo must be taken within the past 6 months. Must be a white or off-white background and meet specific measurements. Photos can be taken at Walgreens, Wal-Mart or AAA Office.

MINORS:
All children must be present when applying.
Children Ages 16 and 17 must have Parental Permission and in-person signature of One Parent.
Children UNDER Age 16 must have Parental Permission and in-person signature of BOTH Parents. Parents Driver’s License will serve as proof of Identity.
If a parent is Absent: A Parental Consent Form must be filled out and Notarized, and Both sides of I.D. copied.

PASSPORT BOOK FEE:

<table>
<thead>
<tr>
<th>Age</th>
<th>Passport Book Fee</th>
<th>Execution Fee</th>
<th>Total</th>
<th>Expedite</th>
<th>Overnight</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 &amp; Over</td>
<td>$110</td>
<td>$35</td>
<td>$145</td>
<td>$60</td>
<td>$15.89 return</td>
</tr>
<tr>
<td>Under 16</td>
<td>$80</td>
<td>$35</td>
<td>$115</td>
<td>$60</td>
<td>$15.89 return</td>
</tr>
<tr>
<td>Renewal</td>
<td>$110</td>
<td>(DS-82 No Fee)</td>
<td>$110</td>
<td>$60</td>
<td></td>
</tr>
</tbody>
</table>

PASSPORT CARD FEE:

<table>
<thead>
<tr>
<th>Age</th>
<th>Passport Card Fee</th>
<th>Execution Fee</th>
<th>Total</th>
<th>Expedite</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 &amp; Over</td>
<td>$30</td>
<td>$35</td>
<td>$65</td>
<td>NO overnight</td>
</tr>
<tr>
<td>Under 16</td>
<td>$15</td>
<td>$35</td>
<td>$50</td>
<td>return</td>
</tr>
</tbody>
</table>

*There is only 1 execution fee for both Book and Card together.

PROCESSING:
Standard passports and/or cards are processed in 6 weeks. Multiple Applicants may write 1 check to U.S. Department of State and include names and birthdates.
Expedited passports take 2-3 weeks to process. Overnight return mail is recommended but not required. The expedited fee and the passport fee should be together on 1 check for each applicant. If needed immediately, you must apply in person at the Chicago Passport Agency by appointment only. Call 1-877-487-2778.

LIBRARY PASSPORT HOURS:
Monday, Tuesday, Friday 8:00 a.m. – 4:00 p.m. Wednesday 8:00 a.m. – 7:30 p.m.
Thursday 11:30 a.m. - 7:30 p.m.
For more information call the Library at 636-390-1070.